

# Podsmead Big Local Panel Meeting

Held via The Zoom Video platform

**8th July 2020**

**Present:**

Sue Cunningham (GLC)  
 Chris Allen (Local Trust Rep)  
 Debbie Etheridge  
 Al Jacks (GCU)  
 Marcus Ridler (Chair)  
 Penny Ridler  
 Robyn Hawkins

Gerry Hartin  
 Lisa Jevins  
 Nicholine Wirsiy (GCH)  
 Les Jevins  
 Seb Field (Podsmead Councillor)  
 Mark Gale (GGT)

**Apologies:**

Byron Davies

<b>1.</b>	<p><b>Welcome and Apologies:</b></p> <p>Marcus opened the meeting and welcomed everyone to the meeting, we had received apologies from Bryon.</p>	<b>MR/LJ</b>
<b>2.</b>	<p><b>Minutes of last Meeting:</b></p> <p>The minutes from the last meeting had been circulated and it was agreed that they were ok.</p>	<b>All</b>
<b>3.</b>	<p><b>Finance Update:</b></p> <p>All bills have been paid (Gas/Tel etc.) up to date. It was asked if we were still funding Play Gloucestershire. Although they are not holding face to face play sessions at the moment, they are making activity packs and holding virtual pay sessions. Therefore, funding is still required.</p> <p>Al requested an update on their spending to date. Sue agreed to forward an email from Pip (Play Glos). It was suggested that a record of the number of bags and they were distributed. Sue will discuss with Pip and it is hoped that Robyn will work with Play Gloucestershire to develop better links.</p> <p>Al explained that the recent drawdown of £40,000 has left £38,000. The drawdown can be used across all project areas.</p>	<b>GH/AJ</b>

	<p>Gerry stated that PBL had received a donation of £50.00 from a Podsmead resident (Joyce-Podsmead Place). This has been agreed to be used on the purchase of Stack Truck to help with the food club. Gerry to send out a thank you letter.</p>	
<p><b>4.</b></p>	<p><b>Grant applications:</b></p> <p>Gerry had met with Ross about the recent grant application for a mobile freezer unit. Ross is prepared to provide training as part of this project.</p> <p>The project request is for £12,000 and match funding could be “in kind”, such as an apprenticeship etc. This is to be discussed further.</p> <p>It was agreed that the project could now be put on the PBL website for the public vote. Les will print of manual voting sheets for those unable to access the website. However, the online voting will be promoted as the best way to vote.</p> <p>It was also agreed that we need to review the application form as it does not request enough information.</p> <p>It was suggested that we try to purchase the unit from a local company, therefore keeping the funding in the Podsmead area and supporting local business.</p>	<p><b>Project Champions to complete actions and AJ to check budget and complete Due diligence</b></p>
<p><b>5.</b></p>	<p><b>Podsmead Community Development and Economic Plan</b></p> <p>PBL had been approached by GCH to compile a Community development and Economic Plan as part of the ongoing regeneration of Podsmead.</p> <p>PBL had met with Iain Riddell. the group consisting of Iain, Marcus, Mark, Sue and Les. Had put together a bid (Costing) for the project and this has been accepted by GCH.</p> <p>Further meetings will be held over the following 24 weeks. This project will meet the needs of GCH’s SDP but will also assist with the development of our legacy.</p> <p>The application document to be sent out including a schedule. It is expected that Robyn and Emma will assist Les in the data collection required for the project.</p> <p>Gerry asked about funding for the regeneration. it is to be phased using money from sales/assets. Seb added that there were subsidy requests being made as well.</p>	<p><b>MR/LJ/ MG/SC/ IR</b></p>

	<p>PBL will be paid for producing this document (approx. £10,000 + in kind equivalent £6,000)</p> <p>This process will begin next week with the next meeting.</p> <p>Les, Robyn and Iain are to meet weekly to sort process for data gathering and compilation of data.</p> <p>Completion is expected by end of December 2020.</p> <p>Marcus to circulate documents.</p> <p>Extra hours available to Robyn/Emma. TBC.</p>	
<p><b>6.</b></p>	<p><b>Any Other Business:</b></p> <p><b>Food Distribution at the Club @ Tuffley Park (Holiday Kitchen)</b></p> <p>A request for £900.00 has been made to fund the production of activity pack to be given to children and families attending the Holiday Kitchen. The packs are put together by Dawn at the Venture, all bags will be labelled with the funder's logo.</p> <p>The Holiday Kitchen will be held Monday to Friday at various locations. The Podsmead event will be on Friday's at the Club @ Tuffley park, from 12:00 until 13:30. There will be free food and activity packs.</p> <p>PBL will also be in attendance at the event to talk with those attending, we will be promoting PBL's youth and community work.</p> <p>Les will contact Dawn about this and will put it on the PBL website for the community to vote and confirm our involvement in this project. 15 votes required for funding.</p> <p><b>Local trust Connect</b></p> <p>Chris has sent out links to this year's Local Trust Connect which will be in the form of online webinars and meetings because of the Covid 19 situation. Anyone can join in and access the information produced.</p> <p><b>Food Parcels</b></p> <p>Gerry asked why we need to continue distributing food parcels now that lockdown is easing? The lockdown has highlighted the number of people who are just about managing or struggling to feed their families.</p> <p>We have had referrals from Council and GCH of families in need. PBL has taken part in the DEFRA funded schemes to help these people.</p>	<p><b>SC/LJ</b></p> <p><b>CA</b></p> <p><b>LJ</b></p>

<p>We have a process to help them move on and become self-reliant by joining them into our successful food distribution club.</p> <p>We are hoping that with the availability of Poets Corner that we can set up a team of volunteers to oversee this and that this will free up Les to focus more on community development.</p> <p>However, with the Covid restrictions this will be a slow process as lockdown measures ease.</p> <p><b>Green Spaces</b></p> <p>The brambles at Milton Avenue has been sprayed and rubbish has been removed. Lisa, Seb and the PCT are working with the council as part of European funding.</p> <p>The PCT are also working to help local residents manage their overgrown gardens.</p> <p>It was agreed that PBL should acknowledge the great work and the outstanding contribution they make to the area. Les to send a letter of thanks to the PCT.</p> <p><b>The Hub Allotments</b></p> <p>These are going well and crops are being grown, some of which will be made available to the community.</p> <p><b>Isobel</b></p> <p>Marcus asked if Isobel was getting the panel emails because we had not seen her since going on maternity leave. We are sending out emails to her personal email and we are aware that she is receiving them. (Since meeting we have made contact and she is ok)</p> <p><b>Match Funding</b></p> <p>It was agreed that we have a sub-group meeting to discuss this, as there were no decisions made at the sub-groups last meet (pre Covid) Gerry to set up a meeting to take this issue forward.</p> <p><b>Confidentiality</b></p> <p>Marcus reminded the meeting that we are mindful about confidentiality. We discuss lots of issues and items that are to be kept within the group. Marcus will look at policy and process. he will feedback to group at a later date.</p> <p><b>Trailer funding</b></p> <p>Al asked which budget the cost of the trailer would come from? Discussion took place about this with suggestions of asking Local Trust for Covid funding. Chris explained how this would work, also looked at taking funds from Green Space and then claim back.</p>	<p><b>Lisa J/ SF/PCT</b></p> <p><b>Lisa J</b></p> <p><b>LJ</b></p> <p><b>Sub Group</b></p>
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	AI to look into this further and send out an email with options to be discussed.	
<b>7.</b>	<b>Date of Next Meeting:</b> The next meeting will be held via Zoom on Wednesday 12 <sup>th</sup> August 2020 at 18:00.	<b>All</b>