

Podsmead Big Local Panel Meeting

Held at Podsmead Community Association (Ramblers)

8th January 2020

Present:

Isobel Johnson (Vice Chair)
 Sue Cunningham (GLC)
 Al Jack (GCU)
 Chris Allen (Local Trust Rep)
 Debbie Etheridge
 Lisa Daniels (OCP)
 Gary Slatter

Gerry Hartin
 Lisa Jevins
 Jordan Wetton
 Nicholine Wirsy (GCH)
 Les Jevins
 Brendon O'Donnell (Observer)
 Seb Field (Podsmead Councillor)

Apologies:

Marcus Ridler (Chair)
 Penny Ridler

Mark Gale (GGT)
 Byron Davies

1.	<p>Welcome and Apologies:</p> <p>Isobel is chairing the meeting due to Marcus (Chair) not being able to attend this evening.</p> <p>Welcome to Podsmead Resident Brendon O'Donnell who has come along to see how the panel functions.</p>	IJ
2.	<p>Minutes of last Meeting:</p> <p>The last panel meeting was a social event held just prior to the Christmas break. There were no minutes taken at the event.</p>	LJ
3.	<p>Matters Arising:</p> <p>Media Trust: Workshop took place and produced an action plan which Les will use to improve communication and social media reach.</p> <p>Legacy: Isobel contacted workshop provider, suggested dates of Wednesday 15th or 22nd January are not available. 5th February is the new date, it will be held at the Bowls Club at 17:30.</p>	LJ IJ

	<p>The Legacy sub-group will meet first on 22nd January at “The Club @ Tuffley park”</p> <p>Café: Item is on the agenda for this meeting.</p> <p>Park Area Consultation: Everyone reminded to ensure they have replied to Penny’s email. A consultation group to be established from residents who have indicated they are interested in the project.</p> <p>Brendon stated that he has contact details for disabled access play equipment. Seb reminded the panel that £20,000 is available for funding for children’s playground equipment from the City Council.</p> <p>Choir: We have found someone to lead the Choir. Steph Wilson is meeting with Sue and Les at the Hub on Monday 11th January.</p> <p>Conservation Day: (December) Very successful, made good progress thanks to Layhill and the volunteers. Next session booked for February.</p> <p>Neighbourhood Connector Posts: It has been agreed that it will be 2 x 9-hour posts linked to the roles in the LOOP project. One of the posts will be specifically to work with young people.</p> <p>Funding is for one year, but future funding may be available. The panel took a vote and it was agreed to proceed with this. Sue to put out adverts, job profiles and selection process.</p> <p>Blackbridge: The open day 29th January will take place between 11:00 and 13:30. (This was subsequently cancelled and will be re-scheduled)</p>	<p>PR</p> <p>SC/GH</p> <p>Lisa J</p> <p>SC</p> <p>SC/GH</p>
<p>4.</p>	<p>Finance Update:</p> <p>Gerry did not present any report as there had been no change since the last meeting.</p> <p>Al updated the meeting and stated that all bills are paid and that no major spend had taken place since the last meeting.</p> <p>There was feedback from the Finance sub-group meeting held in December. Following the discussion at the November panel, the group looked at the themes and at re-adjusting the balances. It was agreed to move funds from one theme to another. Some changes were carried out such as reducing admin and comms budgets and amalgamating into community integrated projects.</p> <p>The panel agreed at this meeting to the changes to the budgets, regarding the movement of funds between themes.</p> <p>Discussion regarding future applications for funding projects, finding match funding either in money or “in kind” maybe part of the next round of funding, taking in time to get votes etc.</p>	<p>GH</p> <p>AJ</p>

	The Finance sub-group to meet again 21 st February (14:00) to discuss joint funding and how it will work in practice.	
5.	<p>Café Update:</p> <p>A memorandum of understanding has been agreed and has been put to Aran regarding the running of the café. we are awaiting his response to this agreement.</p> <p>Gerry has offered tables and chairs that could be used for the refurbished café area. Les to look at them at the end of the week to determine if they are suitable.</p>	<p>AF</p> <p>GH/LJ</p>
6.	<p>Grant applications:</p> <p>The next round of funding is now available for applications. The only application is for phase 3 of the Milton Avenue Green Space. This is from Gloucestershire Wildlife Trust.</p> <p>Match funding is probably available, and an application will be made to Severn Trent and also possibly European funding.</p>	<p>Project Champions to complete actions and AJ to check budget and complete Due diligence</p>
7.	<p>Any Other Business:</p> <p>Seb informed the meeting that there was a council meeting on 30th January and ask if anyone had any questions or requests for him to present on behalf of PBL or the community.</p> <p>Her also reminded the meeting that he had £750 available from his counsellor's fund which people could apply too.</p> <p>Lisa asked people to put a date into their diary for an event in the summer. PBL will be holding an event similar to the family Funday. It is based around "The Great Get Together" and will be held on 20th June 2020. (Now changed to Sunday 21st June 2020) More details to follow.</p> <p>Garry asked Seb to look at the recent changes to the recycling collections as the refuse collectors are leaving boxes uncollected. This has been an issue across the area, but items need to be sorted as outlined in recent leaflets. Seb took note and will pass on to appropriate people.</p>	<p>SF</p> <p>Lisa J</p> <p>SF</p>
8.	<p>Date of Next Meeting: The next meeting will be held at Ramblers on Wednesday 12th February at 18:00.</p>	<p>All</p>