

Podsmead Big local panel Meeting

Held at Podsmead Community Association (Ramblers)

11th September 2019

Present:

Marcus Ridler (Chair)
 Isobel Johnson (V Chair)
 Sue Cunningham (V Chair)
 Gerry Hartin (Treasurer)
 Al Jack (GCU)
 Chris Allen (Local Trust Rep)
 Mark Gale (GGT)
 Debbie Etheridge
 Lisa Jevins
 Penny Ridler

Jordan Wetton
 Nicholine Wirsiy (GCH)
 Les Jevins
 Garry Slatter

1.	<p>Apologies:</p> <p>Byron Davies</p>	
2.	<p>Minutes:</p> <p>The minutes of the previous meeting were agreed as an accurate record and will be uploaded to the website for public access.</p>	LJ
3.	<p>Matters Arising:</p> <p>Media Trust: Les has been in touch with Gabriel and has received an expression of interest form which he will complete and return. Chris will set up a Doodle Poll to agree the best date for the workshop.</p> <p>Legacy: Isobel suggested that we consult with Karl who runs a local social enterprise and can provide a workshop that will be helpful in looking at all the options regarding legacy. It will cost around £275 for a 3-hour workshop. this could take place as our November panel meeting. Isobel will send out information and it could be funded from our legacy budget.</p> <p>Summer Trips: The trip to Weston Super Mare was successful, good weather and well attended.</p>	CA/LJ IJ

	<p>Bid Writing Workshop: Has been arranged for Monday 21st October to be held at the Hub at 17:30</p> <p>Funday: Josie's Funday at Ramblers has been cancelled</p>	<p>CA</p>
<p>4.</p>	<p>Finance Update:</p> <p>Both Al and Gerry presented account sheets to the meeting.</p> <p>Discussion around the future of the café took place. Josie's last day is going to be 20th September and Kay will leave the following week 25th September. Both will leave at the end of their contracts. Les will have his contract renewed.</p> <p>It had been agreed that new gas & electricity meters are to be installed in the café to enable it to be billed for its utilities separately from the rest of the Hub. It is intended to find a greener utility supplier.</p> <p>We have an expression of interest to take over the running of the café and this is being explored. The Melting Pot name will go with Josie as this is her "brand"</p> <p>Fare Share still require a direct debit setting up.</p> <p>Gerry informed the meeting that the Choir now has received its funding.</p> <p>Al requested that we review our budgets/finances due to the high demand on funding from an increase in community projects requests. this has led to cash flow concerns. The funds are drawn down at agreed times and due to high demand will require further access to overall funding.</p> <p>It was agreed that this will be looked at and a hold will be placed on projects over the next few months. les to put a statement on our social media to say that the next round of funding for projects will be in January 2020 and no new projects will be funded until this time. Chris to discuss funding and draw down options with Local trust.</p>	<p>AJ/GH</p> <p>GH/SC</p> <p>GH/SC</p> <p>GH</p> <p>AJ/GH/C A/MR</p> <p>LJ</p>

<p>5.</p>	<p>Grant applications:</p> <p>PCT Sit-on Mower: This is on the website and is awaiting the required number of votes to be reached.</p> <p>PCA Outdoor Furniture: This is on the website and is awaiting the required number of votes to be reached.</p> <p>Rising Stars (Fencing): This has now reached the required target to receive its funding.</p> <p>There are currently no new applications.</p>	<p>Project Champions to complete actions and AJ to check budget and complete Due diligence</p>
<p>6.</p>	<p>Any Other Business:</p> <p>Service level Agreement: AI had produced a draft SLA; however, it was suggested that this be put on hold until the PBL review at the next panel meeting has taken place. AI also suggested that this is applicable to project funding request over £4000.</p> <p>Litter Picking: Brendon O'Donnell is setting up a litter pick group. It was suggested that it would be more appropriate for him to apply for a Barnwood Trust Small Sparks grant for this.</p> <p>WM+ local trust Cluster Meeting: This is the re-scheduled meeting from the summer and will take place on 19/10/19 at Oakham Evangelical Church Hall in Oldbury B69 1QZ and is about Developing Local Economic Strategy. this will cover jobs and skills, generating income and keeping money in the local area. It is a free event and can be booked on Eventbrite.</p> <p>Conservation Day: Taking place at Milton Avenue 16/09/19</p> <p>December Panel meeting: It was agreed that the December meeting will be a social event and people who have received funding from PBL will be invited to come along.</p>	<p>AJ/GH/S C/CA/IJ/ MR</p> <p>LJ/CA</p> <p>Lisa J</p> <p>IJ</p>
<p>7.</p>	<p>Date of Next Meeting: 9th October 2019 at The Podsmead Hub. To take place at 17:30.</p> <p>Please note this is a special extended meeting to review the work of PBL.</p>	