

**Podsmead Community Association (Ramblers)**  
**10<sup>th</sup> July 2019**

**Present:**

Chris Allen (Local Trust)  
 Josie Betton  
 Sue Cunningham (V Chair)  
 Lisa Daniels (One Church)  
 Gerry Hartin (Treasurer)  
 Al Jack (GCU)

Lisa Jevins  
 Marcus Ridler (Chair)  
 Nicholine Wirsy (GCH)  
 Kay Campbell  
 Les Jevins

<b>1.</b>	<p><b>Welcome and Apologies:</b></p> <p><b>Apologies:</b></p> <p>Isobel Johnson (GCC) (V Chair), Debbie Etheridge, Penny Ridler, Jordan Wetton</p>	
<b>2.</b>	<p><b>Minutes:</b></p> <p>The minutes of the previous meeting were agreed as an accurate record and will be uploaded to the website for public access.</p>	<b>LJ</b>
<b>3.</b>	<p><b>Matters Arising:</b></p> <p><b>Media Trust:</b> Chris reminded the panel about the opportunity to have a review of our media use and then advise on how to make it work better for us. It was agreed that Les will action this and will contact Chris to follow this up and will check that the offer is still available. (Update-This is still available, and a date will be set for this to happen)</p> <p><b>WM+ meeting:</b> The July meeting of the West Midlands Plus (Big Local groups) has been cancelled and will now take place in either October or November.</p> <p><b>Legacy Meeting:</b> Sue to mail out the details for the next meeting to the subgroup.</p> <p><b>Big Local Connect:</b> At the September gathering of all Big Locals, Podsmead big local has been invited to do a presentation on Legacy. Each big Local has been allocated 3 spaces. Lisa and Les will take 2 of these and Isobel will be asked if she would like to take up the other place.</p>	<p><b>CA/LJ</b></p> <p><b>CA</b></p> <p><b>SC</b></p> <p><b>Lisa J/ LJ/CA</b></p>

	<p><b>Crypt Primary School Update:</b> This has received a poor response from the Matson Community although this may be different when the Wheatridge development takes place.</p> <p><b>Blackbridge Update:</b> The Architects have been appointed (Quattro) and shares are about to be made available.</p> <p><b>Summer Trips:</b> 2 trips will be available to Weston Super Mare and Bourton on the Water. These will be booked so that GGT researchers can complete their surveys. PBL team to organise and liaise with Mark Gale and Tom Coole.</p> <p><b>Newsletter:</b> This has been very well received by the community and professionals. It was successfully delivered by the PCT over a two-day period.</p> <p><b>Utilities:</b> Lisa had difficulty trying to gather information to review costs because she was not listed on the account. It was agreed that named officers will check the accounts. It would appear that we are still with British Gas for our utilities.</p> <p><b>Panel Emails:</b> The panels email addresses require review to ensure everyone receives panel emails. les to review and add members to the group.</p> <p><b>Bid Writing Workshop:</b> Chis offered to set this up for some time in the Autumn. This could be useful for the PCT and PBL.</p>	<p><b>GH/SC</b></p> <p><b>GH/SC</b></p> <p><b>LJ/KC</b></p> <p><b>LJ</b></p> <p><b>GH/AJ</b></p> <p><b>LJ</b></p> <p><b>CA</b></p>
<p><b>4.</b></p>	<p><b>Finance Update:</b></p> <p>Both Al and Gerry presented account sheets to the meeting. Discussions took place regarding the spending of each theme in our plan. Chris reassured the meeting that we have flexibility to move fund around the various themes providing that the overall budget remained within the plan's limits.</p>	<p><b>AJ/GH</b></p>
<p><b>5.</b></p>	<p><b>Grant applications:</b></p> <p><b>Ramblers Family Disco and Entertainment Evenings:</b> This was agreed that this project could be placed on the website for community voting.</p> <p><b>Podsmead Choir:</b> This was agreed that this project could be placed on the website for community voting.</p> <p><b>The Club @ Tuffley Park:</b> This is currently being discussed and is awaiting approval.</p> <p><b>Badgervale Defib:</b> This application has been declined due to the limited access by the community.</p> <p><b>PCT Sit-on Mower:</b> This is currently being discussed and is awaiting approval.</p>	<p><b>Project Champions to complete actions and AJ to check budget and complete Due diligence</b></p>

	<p><b>New Application-Summer Play Activities:</b> This is currently being discussed. It is likely that this may require further information and possible re-submission.</p> <p>Budget and due diligence to be carried out by AI as part of the application process. Marcus/Lisa D have the original process flow plan. A copy to be sent to Les.</p>	<b>LD/MR</b>
<b>6.</b>	<p><b>Corporate Identity/Legacy:</b></p> <p>There was not enough time to discuss this topic and it was agreed that this would be placed on the agenda for the next meeting.</p>	<b>LJ</b>
<b>7.</b>	<p><b>Any Other Business:</b></p> <p><b>Bowls Club:</b> Gerry updated the meeting as to the progress being made on the development at the bowls club. The Council has agreed to assist with funding and building work should start soon.</p>	<b>GH</b>
<b>8.</b>	<p><b>Date of Next Meeting:</b> 14<sup>th</sup> August 2019 at Podsmead Community Association (Ramblers). To take place at 18:00.</p>	