

Day date time place

Present:

Justin Bryant (Local Trust)	Al Jack (GCU)
Sue Cunningham (Chair)	Niall Judge
Isobel Edwards (GCC) (V Chair)	Anita Pope (GCH)
Mark Gale	Marcus Ridler (V Chair)
Dave Hartell	Penny Ridler
Gerry Hartin (Treasurer)	Lisa Smith
Mandi Holt (GCH)	Richard Noonan

1	Welcome and Apologies: Josie Betton Jon Jarvis Garry Slater	
2	Minutes Accepted as a true record	
3	<p>Matters Arising:</p> <p>1. HUB update Deadline for the consultation on HUB refurbishment, end of January. Lisa & Isobel to distribute copies of consultation paper to local businesses. Agenda item for January meeting</p> <p>2. Gloucestershire Wildlife Trust Sue to sign SLA with GWLT; all drafts to go to Al</p> <p>3. Trainee Community Builder Agenda item for January meeting</p>	<p>LS & IE</p> <p>SC RN</p>
4	Finance Update: Gerry presented finance update Richard to provide publication dates for What's On	RN
5	Blackbridge Update: Niall provided an update on development of Blackbridge site. Links to surveys to be provided	NJ
6	Feedback from Making Your Website Do the Work: RN to contact current website support to discuss updates to PBL website RN to contact Toothill website designer with a view to attending January meeting	<p>RN</p> <p>RN</p>

7	Overview of panel members roles: Justin to forward templates and examples of Induction process, mentoring and community mapping	JB
8	Green Spaces feedback: <ul style="list-style-type: none"> • GWLT consultation to start in January • Skateboard park: Jon is the Champion but not lead. Lisa to try to get one of the young people from the youth club to act as lead • Penny to meet with RN to analyse results of play park survey 	LS PR & RN
	Any Other Business: <ul style="list-style-type: none"> • RN to upload HUB refurbishment plans to Facebook and website • Anita to ask GCH communications worker to help with website development • Lisa has sourced Christmas tree which will be switched on at event on 17th December • Agreed to hold future meetings on 3rd Monday of each month 	RN AP LS ALL
	Date of Next Meeting: <p style="text-align: center;">Monday 16th January 6:00 pm Ramblers Milton Avenue</p>	