

**Monday 22<sup>nd</sup> August 2016 6:00 pm**

**Ramblers Milton Avenue**

**Present:**

Sue Cunningham ( Chair)  
Mark Gale  
Carrie Godwin (V Chair)  
Dave Hartell  
Al Jack (GCU)  
Marcus Ridler (V Chair)  
Penny Ridler  
Garry Slater  
Charlotte Simmons (GCH)

Lisa Smith  
Katie Parsons  
Haley Smith  
Scott Batchelor  
Katie Milton  
Kerry Greaves  
Marilyn Scott  
Gordon Hogg  
Richard Noonan

<b>1</b>	<b>Welcome and Apologies:</b> Apologies from: Josie Betton, Justin Bryant, Isobel Edwards, Gerry Hartin and Dave Willavoys  Sue welcomed visitors: Katie Parsons, Haley Smith, Scott Batchelor and Katie Milton to the meeting. Members introduced themselves.	
<b>2</b>	<b>Minutes</b> Lisa Smith's name was omitted from attendees of the last meeting.	
<b>3</b>	<b>Matters Arising</b> Feedback from Events Sub-group to be a regular agenda item.	
<b>4</b>	<b>Finance Update</b> No report	
<b>5</b>	<b>Away Day</b> Confirm name of champion for each project <b>Update:</b> Gerry to circulate up to date project summary.  Blank expression of interest form to be circulated to panel.  Completed expression of interest forms to be circulated to the appropriate champion.  New project proposals to be an agenda item.	<b>RN</b>  <b>RN</b>  <b>RN</b>

	Recommended that presentations of current projects take place after 6:00 pm in order that as many panel members as possible are present.	
<b>6</b>	<p><b>Lease of 15a Scott Avenue</b> Charlotte to action solicitors to draw up lease.</p> <p>Penny requested that her objection to taking on the lease as she believes the building is not fit for purpose be recorded.</p> <p>Marcus voiced reservations to the signing of any lease and emphasised that PBL need to ensure the best possible value for the local community. Marcus also sought clarification on the terms of the lease relating to liability of committee members. It was stated that no personal liability would face panel members upon signing of the lease.</p> <p>Garry was concerned as the building is not DDA compliant.</p> <p>Mark offered the use of Gloucester Services architect to carry out a feasibility survey on the building.</p> <p>Sue called for a vote; the result was 5 for, with 4 against.</p>	<b>CS</b>
	<p><b>Any Other Business:</b></p> <ol style="list-style-type: none"> <li>1. Green spaces project Penny spoken to GCC and established that there is a need for a play park at Oaklands. Penny to liaise with Richard to ensure she has support from other panel members to carryout consultation.</li> <li>2. Richard to invite Gloucestershire Wildlife Trust to the Way Day and the October panel meeting and forward an expression of interest form.</li> <li>3. Al (LTO) advised that any grant application needs to be submitted by the person leading the group.</li> <li>4. Charlotte advised that this was her last meeting before going on maternity leave.</li> </ol>	<b>PR, RN</b>
	<p><b>Date of Next Meeting:</b></p> <p><b>Monday 26<sup>th</sup> September Duke of Beaufort Court</b></p>	