

## Monday 23<sup>rd</sup> May, Ramblers, Milton Avenue

### Present:

Sue Cunningham-Chair	Carrie Godwin	Isobel Edwards (GCC)
Mark Gale	Gerry Hartin- Treasurer	Melanie Gibbs LTO
Dave Hartell	Marcus Ridler-V.Chair	Penny Ridler
Jon Jarvis	Charlotte Simmons	Dave Willavoys
Garry Slater	(GCH),	Clare Fletcher (B'Trust)
Paul Courtney (UofG)	Katrina Kubinakova	Rodney Brown
Liam Daniels- CB	(UofG)	Richard Noonan
Roy Craddock-V. Chair	Lisa Smith	Al Jack - GCU

<b>1</b>	<b>Welcome and Apologies:</b> Josie Betton Terry Elcock (GCH) Helen Garforth (BL rep) Dianne O'Neill	
<b>2</b>	<b>Minutes and Matters Arising:</b> <ul style="list-style-type: none"> <li>• Carrie and Isobel to provide feedback from the Local Trust Spring Event in Bristol</li> <li>• Sue has received only one person profile for the proposed new Local Rep. and has requested further names to form a shortlist.</li> </ul>	
<b>3</b>	<b>PBL monitoring &amp; evaluation – University Of Gloucestershire</b> <ol style="list-style-type: none"> <li>i. Overview</li> <li>ii. Breakout session                             <ul style="list-style-type: none"> <li>• Ideas generated during group discussions on journey of change to be presented at the next meeting</li> </ul> </li> <li>iii. Taking it forward                             <ul style="list-style-type: none"> <li>• Richard to forward copies of past applications to Paul</li> <li>• Development of M&amp;E framework and accompanying training manual and data collection tools</li> <li>• UofG will hold training on data collection tools at the July meeting</li> <li>• Interim report (M&amp;E framework, SROI, tools) by end September</li> </ul> </li> </ol>	<b>RN</b>

4	<b>Pharmacy</b> Sue to contact Jennie for an update	
5	<b>Work plan for PBL workers</b> Carried over to next meeting	
6	<b>The Hub</b> Charlotte confirmed that a surveyor from GCH will visit THE HUB By Friday 27 <sup>th</sup> May to establish the cause of damp in the kitchen. HandyLink have quoted £3420 for decorating THE HUB, Richard to obtain two further quotes.  Charlotte to provide copies of the proposed lease.	<b>RN</b>  <b>CS</b>
	<b>Any Other Business:</b> <ul style="list-style-type: none"> <li>• Sue reported she had met the new Councillor and invited her to a panel meeting</li> <li>• Penny requested feedback on the Green Spaces budget</li> </ul>	
	<b>Date of Next Meeting:</b> <b>Monday 27<sup>th</sup> June 6:00 pm Ramblers</b>	