

Monday 20th February, The HUB

Present:

Sue Cunningham (Chair)
Mandi Holt (GCH)
Al Jack (GCU)
Lisa Jevens
Marcus Ridler (V Chair)

Penny Ridler
Nicola Simpson (GWL)
Cllr. Deborah Smith
Mark Pepperall
Graeme Leighfield
Kareen Boyd

1	<p>Welcome and Apologies: Welcome; Toothill Chair of Big Local and Website Design Director and their Development Worker. Apologies: Dave Hartell , Isobel Edwards (GCC) (V Chair), Mark Gale, Gerry Hartin (Treasurer), Justin Bryant (Local Trust), Garry Slater, Dave Willavoys, Richard Noonan</p>													
2	<p>Minutes Accepted as a true copy</p>													
3	<p>Matters Arising: Sue to email out the draft job description for the community development post half time as soon as she can - would like to start recruitment process as soon as the panel agrees. Can the panel review the website to see if we as a panel will agree to purchase their skills and build us one similar to this but with our own spec.</p>													
4	<p>Finance Update: Gerry absent and no finance report presented</p>													
5	<p>Panel meeting dates 2017:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">20th March</td> <td style="width: 33%;">24th April</td> <td style="width: 33%;">22nd May</td> </tr> <tr> <td>19th June</td> <td>17th July</td> <td>21st August</td> </tr> <tr> <td>18th September</td> <td>16th October</td> <td>16th November</td> </tr> <tr> <td>20th December</td> <td></td> <td></td> </tr> </table>	20 th March	24 th April	22 nd May	19 th June	17 th July	21 st August	18 th September	16 th October	16 th November	20 th December			
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6	<p>Note for the panel: We are changing the date next month to Tuesday 21st March - RAMBLERS as they cannot give us it on a Monday anymore and some of the panel can no longer attend on a Monday - so we are alternating the day and the venue between Ramblers and The Hub for April 24th</p>													

7	<p>Panel had a presentation from Toothill Big Local: Kareen Boyed Chair Toothill Big Local, Mark Pepperall Hot Pepper Design and Graeme Leighfield GEL Studios Ltd who oversaw the development of this and how it was best to link to the community based on their needs. The outcome was for us as a panel to look at their website try it out by registering on it as this is the tool that would give the community the accountability for the voting of projects however big or small they are including the small pod and big pod grants could also go through this process. The felt that this could be around 10k and most of us was impressed with this especially giving this back to the community for decision making. One thing that we do have is the domain name already.</p>	
8	<p>GWLT project update Nicola Simpson gave us an overview of the next actions and that there is an open space consultation summary available and a Milton Avenue Schedule of Works which takes up through until December 2017 - She has requested support to the next day she will be in podsmead which is the 13th April on a Thursday in the Easter holidays. She may also have found 20k match funding - tool storage required</p>	
9	<p>HUB update form Lisa A copy of the notes were sent out by email Lisa talked through this and then there were questions and answers based on those notes Sue to send the list out to panel so they can see the work that needs to be achieved Each part of the project needs a timeline and cost Hub lease has now been signed - Mark and Sue from GL</p>	
	<p>Any Other Business: Wireless connection for Podsmead - Mandi to link Mark and Marcus into the next round of discussions on developing the project.</p>	
	<p>Date of Next Meeting:</p> <p style="text-align: center;">Tuesday 21st March 6:00pm Ramblers</p>	